

Maine E-titling Working Group

November 9, 2023



Bureau of Motor Vehicles



Agenda

1. Updates
2. Pilot proposal
3. Q & A

Updates

ELT Rule

- 29-250 CMR 101: Electronic Lien Titling Program
- Took effect on 10-30-2023
- You can find copies of all [state rules here](#)

E-signature

- For ELT enrollment forms only
- Only support DocuSign
- Please have appropriate party/parties sign and set a BMV user as a “must read recipient”
- More detailed instructions in our DocuSign instructions

ELT Specialist

- Hired someone to help the ELT team administer the program
- Onboarding her and will introduce when ready

Update for Providers

Coming your way

- David will be sending out a package with:
 - Enrollment materials (DPPA Affirmation and updated SP and LH Enrollment Forms)
 - DocuSign Instructions
 - ELT Lender Guide
 - Technical Specifications (unchanged)
 - Short questionnaire about pilot

Request from BMV

- Please get David the company's legal name, address, and the name and title of the signatory for the MOU
- If your team has an implementation questionnaire, please send it to David
- david.strohl@maine.gov

Update for Lenders

Upcoming trainings

- We have been offering ELT trainings/info sessions for lenders.
 - Grateful that people are making the time to learn about the program
 - We have additional trainings scheduled for **11/15** and **1/17**
 - Interested lenders [can register here.](#)

FAQ

- Generally speaking, lenders are excited about the program
- Main question: how do we enroll?
 - When providers have completed testing with BMV, we will share more specifics about enrolling
 - Resource: We will keep the website up to date with new information as it becomes available

Update for Dealers

- New title application is in circulation
 - Dealers are adapting well
- We have been offering ELT trainings info sessions for dealerships
 - Grateful that people are making the time
 - We have additional trainings scheduled for **12/13** and **12/14**
 - Interested dealers [can register here](#).
- [Website](#) has bulletins about the new form and information about the trainings

Copy not to scale

Forward the original Motor Vehicle copy plus supporting documents to the Bureau of Motor Vehicles
PLEASE TYPESET OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED
IF PRINTING USE BALL POINT PEN ON HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE
BUREAU OF MOTOR VEHICLES
DIVISION OF TITLE SERVICES
33 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0326
207-624-8000 EXT. 52138
TTY users call Maine relay 711

MAINE STATE SEAL

APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)
 Check if rush is requested - (Additional \$10.00 fee required)

CTA **DH Sample**

THIS IS NOT A CERTIFICATE OF TITLE

INSTRUCTIONS: Type/write or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.
CHECKS SHOULD BE MADE PAYABLE TO "SECRETARY OF STATE".
FEE \$33.00

OWNER INFORMATION	1. Name(s) Last, First, Middle initial (conjunctive or not permitted) a. _____ b. _____		2. Date(s) of birth MM/DD/YYYY a. _____ b. _____		3. Telephone _____ _____ _____
	4. Mailing address-No. & street or P.O. box, P.R. must be completed City _____ State _____ Zip Code _____		5. MOPV <input type="checkbox"/> New: Recorded on Mononey Label <input type="checkbox"/> Used: Recorded on prior title <input type="checkbox"/> Not required		
VEHICLE INFORMATION	6. Year _____		7. Make _____	8. Model _____	9. Vehicle identification number _____
	10. Body type _____	11. Title number _____	12. State of origin _____	13. Other title MM/DD/YYYY _____	14. Other title MM/DD/YYYY _____
	15. Current odometer reading _____ <small>DO NOT ESTIMATE - INC. MILEAGE</small>	16. Mileage stated as: <input type="checkbox"/> Actual/mileage <input type="checkbox"/> In excess of mechanical limits <input type="checkbox"/> Not actual - odometer discrepancy	17. If not actual: <input type="checkbox"/> Odometer changed <input type="checkbox"/> Odometer broken <input type="checkbox"/> Mileage 0/100000		18. MSRP Amount \$ _____
LIEN INFORMATION	19. Lien holder's name & vehicle insured		20. Lien holder title		21. Date of lien MM/DD/YYYY _____
	22. Lienholder ID# _____		23. Lienholder title		24. Date of lien MM/DD/YYYY _____
25. Address-No. & Street City _____ State _____ Zip Code _____		26. Name of lien holder P/R City _____ State _____ Zip Code _____		27. Date of lien MM/DD/YYYY _____	
28. Name and address of seller City _____ State _____ Zip Code _____		29. Plate #, if a Maine licensed dealer D <input type="checkbox"/> LE <input type="checkbox"/> HC <input type="checkbox"/>		30. Fee PD: \$ _____	
31. Signature of seller or a dealer Signature of seller's representative _____ Official title _____ Date _____		32. The undersigned hereby certifies that all items herein are true and correct to the best of my knowledge, information and belief. Signature of seller's representative _____ Official title _____ Date _____		33. The undersigned hereby certifies that all items herein are true and correct to the best of my knowledge, information and belief. Signature of seller's representative _____ Official title _____ Date _____	
34. Signature(s) of authorized person(s) may sign for a company Signature of authorized person(s) _____ Official title _____ Date _____		35. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____		36. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____	
37. Read Penalty Before Signing If seller is a company, authorized representative sign here		38. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____		39. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____	
39. Penalty A person who uses a false pretentious name or address, makes a material false statement, fails to disclose a security interest, or commits any other act in an application for certificate of title is guilty of a Class B crime.		40. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____		41. Signature of seller's representative Signature of seller's representative _____ Official title _____ Date _____	

MVT-2 (Rev. 3/23) MOTOR VEHICLE COPY

Distribution Instructions

Pilot Proposal : What

- BMV system available for soft launch starting January 31
- Scheduled for 1 month (possibility of extension)
- BMV will use the pilot to evaluate its business and computer system
- Track a variety of indicators (e.g., errors on titles or title applications, incoming questions, etc.)



Pilot proposal: Why



Quality control

BMV can verify our business and computer systems work for lenders, dealers, providers, and BMV



Fine-tuning

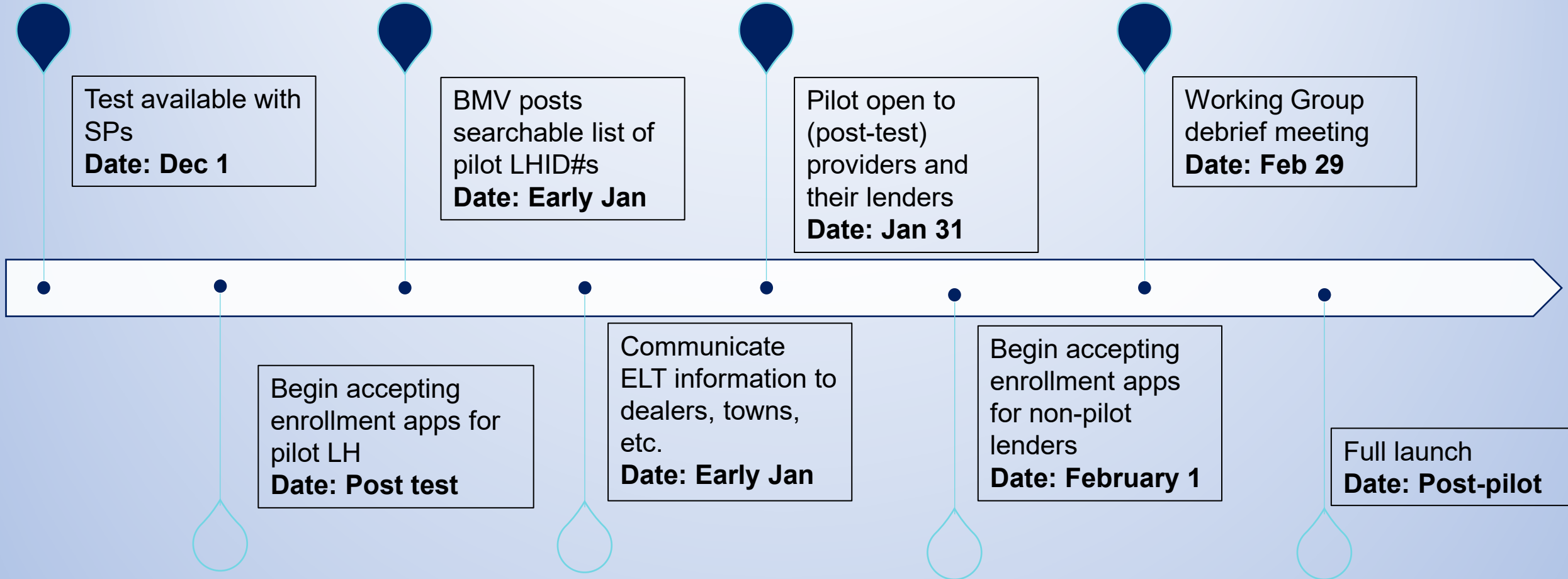
If necessary, BMV can refine our business processes, communications, and computer systems to improve the customer experience of key stakeholders

Pilot proposal : Who

- Soft launch on January 31
- Open to any SPs who have completed testing
- We will allow each SP to enroll 4 lenders
 - BMV is looking for “medium volume” lenders
- Specific volume calculated to get us a good test sample



Pilot proposal: When



Working Group Schedule

<input checked="" type="checkbox"/> OCT 5	<input checked="" type="checkbox"/> NOV 16	DEC 14	JAN 11	FEB 29
<ul style="list-style-type: none">• Update	<ul style="list-style-type: none">• Pilot program reqs and procedures	<ul style="list-style-type: none">• Pre-pilot info share: enrollment details, key dates, etc.	<ul style="list-style-type: none">• Pre-pilot info share and QA: [tentative as needed]• Pilot opens Jan 31	<ul style="list-style-type: none">• Pilot report and updates
Yellow bar		Blue bar		Green bar